



Bullying/Harassment Incident Report - Fond du Lac School District

Reporter First & Last Name	<input type="checkbox"/> Student <input type="checkbox"/> Parent <input type="checkbox"/> Staff <input type="checkbox"/> Other _____	<input type="checkbox"/> Target of incident <input type="checkbox"/> Witness of incident <input type="checkbox"/> Reporter	Incident Date	Principal/Administrator
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Location	Type of Incident	Category of Bullying/Harassment (8 types the school recognizes)		Time of Incident
<input type="checkbox"/> Class <input type="checkbox"/> Common Area <input type="checkbox"/> Playground <input type="checkbox"/> Outside of School <input type="checkbox"/> Other: _____	<input type="checkbox"/> Physical <input type="checkbox"/> Verbal <input type="checkbox"/> Indirect <input type="checkbox"/> Cyberbullying <input type="checkbox"/> Other: _____	<input type="checkbox"/> Sexual Harassment <input type="checkbox"/> Race <input type="checkbox"/> Religion <input type="checkbox"/> National Origin including those that speak a language	<input type="checkbox"/> Disability <input type="checkbox"/> Sexual Orientation <input type="checkbox"/> Pregnancy <input type="checkbox"/> Creed <input type="checkbox"/> Ancestry <input type="checkbox"/> Other: _____	<input type="checkbox"/> During the school day <input type="checkbox"/> Outside of the school day, but during school-related activities <input type="checkbox"/> Outside of the school day or during non-school-related activities <input type="checkbox"/> Other: _____

Description of the Incident	Antecedent: What happened immediately before the reported behavior? (Peers, Other Adults, Students, Environment)

Target's response to the incident:	Witnesses: List evidence of bullying - attach copies if possible

<u>Target Information</u>				<u>Accused Information</u>			
<u>Name</u>	<u>Grade</u>	<u>Race</u>	<u>Gender</u>	<u>Name</u>	<u>Grade</u>	<u>Race</u>	<u>Gender</u>

I agree that all of the information on this form is true and accurate to the best of my knowledge
Signature of reporter: _____ Date: _____

Investigation Information

	<ul style="list-style-type: none"> <input type="checkbox"/> Investigation deemed a bullying event. <input type="checkbox"/> Investigation deemed a harassment event <input type="checkbox"/> Investigation deemed NOT a bullying or harassment event.
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To be completed by administrator

Administrative Decision(s)

- Conference with students (mandatory)
- Restorative Conference (recommended)
- Loss of Privilege: _____
- Safety Plan (Develop or Update)
- Student Concerns Meeting (or IEP)
- Self-reflection activity
- Other: _____

Restorative Questions (Optional)

- What happened?
- What were you thinking at the time?
- What have you thought about since?
- Who has been affected by what you have done? In what way?
- What do you think you need to do to make things right?

Parent/Guardian Contact Notes

Target's parent/guardian

- Name: _____
- Date: _____ Method of Contact _____

Target's parent/guardian

- Name: _____
- Date: _____ Method of Contact _____

Accused's parent/guardian

- Name: _____
- Date: _____ Method of Contact _____

Accused's parent/guardian

- Name: _____
- Date: _____ Method of Contact _____

Additional Notes

Date received by administrator _____ (Initial) _____

Date sent to Pupil Services _____